



St. Francis Institute of Management and Research

(AICTE APPROVED AND AFFILIATED TO MUMBAI UNIVERSITY)

Mount Painsur, S.V.P. Road, Borivali (W), Mumbai 400 103

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No.

ADMISSION FORM - MMS

2011 - 2012

PHOTO

FOR STUDENT USE

To be filled in by the candidate in block letters in his own handwriting Please tick (✓) in box wherever applicable.

1. Name : _____
(Surname) (First Name) (Father's Name) (Mother's Name)

2. a) Date of Birth _____
(In Figures) (In Words)

b) Place of Birth _____
(District) (City) (State)

3. Male or Female: _____ 4. Married or Single _____

5. (a) Nationality : _____ (b) Religion : _____ (c) Mother Tongue : _____

6. (a) Mobile No.: _____ (b) E-mail Address: _____

7. Do you belong to SC / ST / VJ / NT-1 / NT-2 / NT-3 / OBC / OPEN Category ? _____

8. Category : 1) Minority 2) Institutional Seats 3) CAP Allotment 4) Against Cancellation

9. University A) University of Mumbai B) Other than University of Mumbai in Maharashtra
C) Out of Maharashtra State D) Jammu & Kashmir

Name of University : _____

State : _____

10. Entrance Test : (Please select any **One** entrance test)

a) **Common Entrance Test** : MAH-MBA / MMS-CET

b) **All India CET** : 1) CAT 2) JMET 3) ATMA 4) XAT 5) MAT
(Feb. 2011)

c) 1) Application ID : _____

2) Roll No. : _____

d) **Marks : Rank** : i) State _____

ii) General _____

iii) Percentile _____

Written	
GD	
PI	
PAR	
WE	
Total	

11. Details of Examination passed :

Sr. No.	Examination	Specify Degree	Month & Year of Passing	Class	% of aggregate Marks	Name of College Board/University (wherever applicable)
1	Std. X (SSC/ICSE)					
2	Std XII (HSC/ICSE)					
3	Bachelor's Degree					
4	Master's Degree					
5	Other Degrees/Diplomas					
6	Medium of Instruction		At School :	At College:		

Note: If there is any break in studies please explain : _____

12. (a) Permanent Address : _____

_____ Pin: _____

Resi. Tel. No.: _____

(b) Mailing Address : _____

_____ Pin: _____

13. Parent's Information :

a. Name

b. Educational Qualification

c. Occupation

d. Annual Income

e. Mobile

	Father	Mother
a. Name	_____	_____
b. Educational Qualification	_____	_____
c. Occupation	_____	_____
d. Annual Income	_____	_____
e. Mobile	_____	_____

14. Work Experience : (attach copies of Experience Certificate)

Sr. No.	Name of the Organisation (Starting with the present employer)	Designation	Period		Gross Annual Emoluments
			From	To	

15. Academic Honours, Awards, Certificates, Prizes, Scholarship etc received (entries should be supported by documents)

Sr. No.	Name of the Award	Awarding Institute	Nature of Award

16. Enumerate your strengths and weaknesses:

17. What is your preferred area of specialization ?
Marketing/Finance/Operations/HR/Systems? Why?

SPECIALISATION :	

18. What is your career ambition in the next 5 years ?

19. REFERENCES :

Please give below the name and address of two persons not related to you to whom your application may be referred.

Name 1 :	Name 2 :
Address :	Address :
Tel. No.	Tel. No.

20. **DECLARATION TO BE SIGNED BY THE CANDIDATE:**

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the institute.

I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.

I am fully aware that the Institute Authority will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice board of the college.

I am aware that any rule imposed by the University such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.

I hereby agree to abide by all Rules, Acts and Laws enforced by the Institute and Government and I hereby undertake that, I will do nothing either inside or outside the **Institute** which may result in disciplinary action against me under these rules, acts and laws referred to.

I fully understand that the Director of the **Institute** where I would be admitted has a right to expel me from the **Institute** for any infringement of the rules of conduct and discipline prescribed by the **Institute** or University or Government and the undertaking given above.

Conditions of minimum attendance: I am fully aware that, I will not be allowed to appear for the examination if I do not attend 75 percent classes of theory, practicals and projects. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, reports as specified by the competent authority within stipulated time limit.

Place :

Date :

Signature of the Candidate

21. DECLARATION TO BE SIGNED BY THE PARENT / GUARDIAN:

I _____ declare that the particulars furnished by my son/daughter/ward in this application form are correct to the best of my knowledge and belief.

I undertake and abide myself to pay on behalf of my son/daughter/ward such fees, charges etc. which the Institute may levy from time to time, by due date and in the event of default or failure on my part and/or on the part of my son/daughter/ward, the Director of the Institute is at liberty to take such action against my son/daughter/ward, as he may deem fit.

I agree to sign the requisite agreement bond as prescribed by the Government , if any.

Place :

Date :

Signature of Parent/Guardian

22. DOCUMENTS TO BE SUBMITTED ALONGWITH THE APPLICATION FORM:

1. CET Score Card.
2. Proof of Roman Catholic Minority status (Baptism Certificate OR in the absence of Baptism Certificate Notarized Affidavit on Rs. 50/- Stamp Paper)
3. Domicile Certificate of student.
4. Statement of Marks of Std. X & XII examinations.
5. Statement of Marks for the Bachelor's Degree Examination (i.e. the qualifying Degree examination).
6. Convocation Degree Certificate / Passing Certificate.
7. College Leaving/Transference Certificate from the college last attended by the student to be submitted within 15 days.
8. Certificate of Work Experience / Achievement / Award etc (2 copies)
9. Physical Fitness Certificate from a Registered Medical Practitioner (original copy only)
10. Latest Colour Photograph : 5 nos (3.5cm x 2.5cm)

23. Students passing qualifying examination from other than Mumbai University will also have to submit the following:

- a) Eligibility Certificate from University of Mumbai to be submitted at the time of admission.
- b) Migration Certificate to be submitted within 15 days.
- c) Validity/Verification Report from their university.

24. Students belonging to the Reserved Category will have submit the following:

- a) Caste Certificate
- b) Caste Validity Certificate
- c) Non Creamy Layer Certificate (In case of NT2/NT3/OBC)

**NOTE: 1) All above documents should be submitted in original + 4 copies.
2) All copies should be attested.**

Received the following original documents. (to be filled at the time of leaving the institute)

- | | |
|----------|----------|
| 1) _____ | 4) _____ |
| 2) _____ | 5) _____ |
| 3) _____ | 6) _____ |

Date: _____

Student's Signature _____